

Jan Alan Macario

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Recent Work Experience

George Mason University – Office of Admissions

Fairfax, Virginia

Web Content Editor/Designer/Developer (Webmaster)

October 2006 - Present

- Management of website and web-connected databases
- Web development, coding, and scripting
- Content editing and copy-writing
- Graphic and visual design
- Website security

American Association for Marriage and Family Therapy

Alexandria, Virginia

Database and Web Design Specialist

Feb. 2005 – September 2006

- Development and maintenance of website, including creation of website content
- Custom design, development, implementation and support for all office database applications
- Design and maintenance of data warehousing application and process
- Maintenance of office network (using Windows Server 2003, Windows 2000 Server)
- Technical support for all office software
- Training of office staff in all areas of computer systems

Legal and Government Affairs Assistant

July 2001 – January 2005

- Independent design and implementation of several multi-user central database applications
- Participated in meetings with members of Congress, Senators and legislative staff to advocate for support of policy initiatives and/or federal legislation
- Coordination of outreach activities, development of legislative and advocacy resources and fact sheets

Computer Proficiencies

General	MS Windows, MS Office Suite (including design of custom office applications using VBA.)
Web Design	FrontPage, DreamWeaver, FTP, HTML, CSS, JavaScript, ASP <i>Extensive experience with all aspects of web design, including database connectivity, content management systems and full web-based databases.</i>
Databases	MS Access, MS-SQL <i>Extensive experience with database design and data analysis.</i>
Programming	ASP, Visual Basic, SQL
Graphic Design	Adobe Photoshop, ImageReady, PageMaker
Other	Geographic Information Systems (ESRI Business Map, MS MapPoint), Association Management Software (GoMembers)

Website Portfolio

George Mason University	Office of Admissions website (admissions.gmu.edu); University Online Application Recommendation System; School of Nursing 'Second-Gate' online application (in development)
American Association for Marriage and Family Therapy (AAMFT)	aamft.org; familytherapyresources.net; therapistlocator.org
Personal Websites	WildPlantDataBase.net (database driven, content-managed development); LifeOnEarthJewelry.com (visual design work)
Other Business/Organization Websites	AMSGCorp.net; TransWildAlliance.org; Earth-Connection.com; WildAbundance.net; LightningStrikeGathering.com (in development)

Education

Radford University		Radford, Virginia
<ul style="list-style-type: none">• B.A., Philosophy; minor: Anthropology• Dean's Scholar Award: Philosophy (top student in dept.)	<ul style="list-style-type: none">• <i>summa cum laude</i>• recipient of Dean's List award every semester	1998 – 2002

Skills and Interests

Search and Rescue, Experimental Archaeology, Botany, Politics, Languages, Painting, Silversmithing, Martial Arts, Fencing, Archery, Pilates, Rock Climbing